

CERTIFICATION INCENTIVE PROGRAMME FOR SME's UNDER PQI INITIATIVES 2025

THINK CERTIFICATION TO
BENEFIT THE CONSUMER



Food Safety System
Certification 22000



Government of Pakistan
Ministry of Science & Technology

S. No.	Standard / Certification	Incentive Grant (Rs.)
1	ISO 9001 : Quality Management System	100,000
2	ISO 14001 : Environmental Management System	100,000
3	OHSAS / ISO 18001 : Occupational Health & Safety Assessment System	200,000
4	ISO 22000 : Food Safety Management	200,000
5	ISO 50001 : Energy Management System	200,000
6	Good Manufacturing Practices (GMP)	200,000
7	Hazard Analysis and Critical Control Points (HACCP)	200,000
8	Global Gap	300,000
9	IFS – Food Quality & Safety	200,000
10	Social Accountability : SA – 8000)	400,000
11	British Retail Consortium (BRC)	300,000
12	Supplier Ethical Data Exchange (SEDEX)	300,000
13	ISO 13485 : (Medical Devices – QMS)	400,000
14	Business Social Compliance Initiative (BSCI)	400,000
15	Registration, Evaluation, Authorization and Restriction of Chemicals (REACH)	300,000
16	Worldwide Responsible Accredited Production (WRAP)	300,000
17	OEKO-TEX @ Standard 100	300,000
18	Halal Certification (OIC-SMIIC 1/PS 3733)	200,000
19	CE Marking	400,000
20	Product Certification	400,000
21	Accreditation of testing/calibration & medical laboratories (ISO 17025 & ISO 15189)	200,000
22	Accreditation of Inspection Bodies (ISO 17020)	200,000
23	Accreditation of Halal Certification Bodies (OIC – SMIC-2/ PS 4992)	200,000
24	Integrated Certifications (as per sectoral demand)	400,000
25	Any other certification system subject to approval of Project Steering Committee.	Upto 400,000

HOW TO APPLY FOR CERTIFICATION INCENTIVE GRANT

1. The Application Form for incentive grant can be downloaded from the project website www.cipmost.gov.pk or the link available at website of Ministry of Science & Technology Government of Pakistan (www.most.gov.pk) and can also be submitted online, However submission of hard copy of application form after the online submission, is mandatory.
2. The Applicant Company / Firm is required to carefully read the contents of the Application Form and instructions / guidelines
3. Hard copy of the filled in Application Form duly completed along with all supporting documents be sent (by courier service) at the given below address:

Project Manager

Certification Incentive Programme Ministry of Science & Technology
1-Constitution Avenue, Sector G-5/2,
Islamabad.

Tel. No.+92 -51-9216930 - 1 : Fax No.+92-51-9216932
Email: pmcipmost@gmail.com ; dpmcip@gmail.com
website:www.cipmost.gov.pk

BACKGROUND

In Pakistan, there exist around 3.2 million SME's out of which less than 5% units have any Certification System. However unlike large enterprises in the formal sector, Small and Medium Enterprises (SME's) are constrained by financial and other resources. This inherent characteristic of an (SME's) makes it imperative that there should be a mechanism through which it may get support in business and human resource training & development .

Private sector has always propelled and remained the main driver of growth. Development of a competitive knowledge based economy through innovation and value addition is one of the enabling pillars of Pakistan, Vision 2025. Competitiveness refers to the ability to produce and deliver quality products and services effectively and profitably. Vision 2025 envisages investment in the determinants of national competitiveness, especially skill development, innovative technologies and engagement in international markets for economic uplift of the country. In this scenario, revival is directly or indirectly linked to Science & Technology sector. To support the SME sector, it is essential to create space And offer incentives to this sector to play dominant role in growth

MAIN OBJECTIVES OF THE PROJECTS:

- To provide incentive grant to more than 2000 SME's over a period of 3 years for adopting and implementing any certification system in their relevant areas of their business.
- To organize training programmes for SME's & other Stake holders in establishing & maintaining different certification systems.
- To improve competitiveness and sustainability of Pakistani Entrepreneurs SME's in global supply chain..
- To extend facilitation for technical compliance of products and services so as to meet the norms or technical regulations of importing countries.

NEED FOR CERTIFICATION

Compliance to international standards on quality, environment, safety and social accountability has been universally recognized as one of the key strategic elements of product competitiveness in both domestic and international markets, along with price and delivery factors. Quality is the pre-requisite for successful market access and for achieving continued customer satisfaction.

In order to enhance exports and to be more competitive in the world market, it is imperative that a sound certification system for the recognition of credible products and services should start working and the relevant stakeholders should immediately continue their efforts in capacity building & implementing certification systems.

FEATURES OF THE PROJECTS:

- i. It is an all Pakistan Programme / Scheme administered by Ministry of Science (MoST).
- ii. The incentive will be provided to the applicant (SME's) once and for only one scheme of its choice.
- iii. An amount of Rs. 0.1 - 0.4 million per certification for each (SME's) is earmarked under the project.
- iv. Intensive nation wide training programmes for the related certification schemes will be Organized.
- v. The registered Small & Medium Enterprises (SME's)/units are eligible to apply and avail the Incentive grant.
- vi. Only those (SME's) will be eligible to apply who fall in either categories as defined below:
 - a. As per (SME's) Policy - 2007 the Small & Medium Enterprises (SME's) is defined as the enterprises with employment size up to 250, paid up capital up to 25.00 million. and having annual sales turnover up to Rs. 250.00 million.
 - b. State Bank of Pakistan broadly categorizes the (SME's) one as Small Enterprises (SME's) with employment size up to 20 having annual sales turnover up to Rs. 75.00 million and the other as Medium Enterprises (SME's) with employment size up to 21 - 250 (Manufacturing & Services Sector) and 21- 50 (Trading (SME's) having annual sales turnover from Rs. 75.0 million to Rs. 400.00 million.
- vii. The Programme / Scheme is applicable to those (SME's) units who have either successfully Implemented or in the process of acquiring any certification scheme within the scope / areas of the project.

TARGETED SECTORS

Food Sectors:

- Rice, Wheat, cereals etc.\
- Livestock and Dairy
- Food and Halal Food
- Marine Products

Non Food Sectors:

- Textile & Leather
- Electrical & Electronics
- Health, Beauty & Cosmetics
- Gems, Precious Stones, Jewelry

- Metals & Minerals

- Marble & Granite
- Carpets Rugs & Tents
- Surgical Instruments
- Sports Goods

- Ready Made Garments
- Pharmaceutical Products.
- Auto / Auto Parts
- Other Consumer Products
- Other Engineering Goods.

Service Sectors:

- Inspection & Verification
- Certification
- Accreditation



GOVERNMENT OF PAKISTAN
Ministry of Science & Technology
 1-Constitution Avenue, Sector G-5/2, Islamabad

FOR OFFICE USE ONLY	
App. No.	

**APPLICATION FORM FOR "CERTIFICATION INCENTIVE GRANT FOR SMEs
 UNDER PQI INITIATIVE 2025"**

TO BE FILLED IN BY THE APPLICANT

(Please read the instructions before filling the application form)

1. Applicant information

- a. Name of the Company/Firm/SME: _____
- b. Type of Company/ Firm(Public/ Private/ Self owned etc.): _____
- c. Nature of Business of the Company/Firm (Manufacturer/ Trader/ Exporter/ Service Provider etc.):

- d. Business Sector(Please mention specific name): _____
- e. Permanent Address: _____
- f. Contacts: Phone #: _____ Fax #: _____
 Email: _____ Website: _____
- g. Name of CEO/MD/ Director/Proprietor of the Company/Firm: _____
- h. Particulars of the Contact Person:
Name: _____
Phone #: _____ Mobile#: _____
Fax #: _____ E-mail: _____
- i. Valid National Tax No. (NTN) of the Company / Firm: _____
- j. Valid General Sales Tax (GST) No. of the Company / Firm: _____
- k. Valid EoBI or Social Security No.: _____
- l. Employment size of the Company / Firm: _____

2. Whether the Company /firm is registered with the local Chamber of Commerce and Industry?

YES NO

If YES:

Name of the Chamber of Commerce & Industry: _____

Registration #: _____ Valid until: _____

3. Whether the Company / Firm is a member of any Trade Association?

YES NO

If YES:

Name of the Association: _____

Membership #: _____ Valid until: _____

4. Whether the Company / Firm is involved in Export Business?

YES NO

If YES: Target Countries for Export of Products / Services: _____

5. Whether the Company / Firm is involved in Local sale of products / Services? YES NO

If YES: Nature of Products / Services: _____

6. Financial Turnover of the Company / Firm:

a. Annual sales Turnover of Foreign Business for the last year (Equivalent in Pak Rs.): _____

b. Annual sales Turnover of Local Business for the last year Pak. Rs.): _____

Grand Total (a + b) Pak. Rs.: _____

7. Details of Existing Certification(s) / Accreditation achieved by the Company / Firm / SME, if any.

Sr. #	Title of Certification(s) / Accreditation	Standard(s) Implemented	Name of Certification/ Accreditation Body	Validity of Certification / Accreditation
i				
ii				
iii				

8. Details of Information of Certification System for which Incentive Grant under PQI Initiative 2025 is Applied for:

a. Title of Certification / Accreditation: _____

b. Title of Relevant Standard for which Certification/Accreditation is sought: _____

c. Name of Certification / Accreditation Body Engaged: _____

9. Any Other Relevant Information: _____

CERTIFICATE

I, _____ S/o,D/o,W/o _____ in the capacity of CEO/MD/Director/Proprietor of M/s _____ located at (please mention complete permanent address) _____ do hereby certify that the information provided above is correct and complete and nothing has been concealed or distorted to the best of my knowledge & belief. Further, I render myself liable to any penalty/ censure/ withdrawal of Incentive Grant, in case of providing incorrect or misleading information.

Signature & Stamp: _____

Name: _____

Date: _____

Verification: It is verified that M/s _____ located at _____ meet the criteria of an **SME** in **Manufacturing & Services / Trading Sector** and holds **valid registration number** _____ of _____ Chamber of Commerce & Industry or _____ Trade Association.

Signature & Seal: _____

Date : _____

GUIDELINES FOR THE APPLICANT COMPANY/ FIRM / SME


Eligibility of Applicant Company/ Firm to qualify for Incentive Grant:

1. It is an all Pakistan Programme / Scheme administered by Ministry of Science & Technology (MoST).
2. The permanent registered Small & Medium Enterprises (SMEs)/ units are eligible to avail the Incentive Scheme.
3. Only those Companies/ Firms will be eligible who fall in either categories of SME, as defined below:
 - a. As per SME Policy-2007 the Small & Medium Enterprises (SMEs) is defined as the enterprises with employment size up to 250, paid up capital up to Rs.25.00 million and having annual sales turnover up to Rs.250.00 million.
 - b. State Bank of Pakistan in its document “Prudential Regulation for Small & Medium Enterprises” which broadly categorizes the SMEs, one as Small Enterprises (SEs) with employment size up to 20 having annual sales turnover up to Rs.75.00 million, and the other as Medium Enterprises (MEs) with employment size up to 21-250 (Manufacturing & Services Sector) and 21-50 (Trading MEs), having annual sales turnover **from Rs.75.00 million to Rs.400.00 million.**
4. The Programme / Scheme is applicable to those Companies/ Firms /SMEs who have successfully implemented any certification scheme within the scope/ areas of the project.
5. The Programme / Scheme shall provide one time reimbursement only against a valid Certification. The incentive will be provided to applicant Company / Firm /SME for only one scheme of its choice.
6. The Application Form can be downloaded from the CIP project website (www.cipmost.gov.pk) or project link at website of Ministry of Science & Technology, Government of Pakistan (www.most.gov.pk).
7. The applicant company/ firm should carefully understand the requirements as given in the Application Form.
8. The applicant company/ firm is required to understand the criteria for the selection of Certification Body (CB) as outlined below:-
 - (i) Certification Bodies (CB) operating in Pakistan and accredited by **Pakistan National Accreditation Council (PNAC)** would be preferred and directly approved.
 - (ii) Certification Bodies (CBs) duly accredited by a recognized foreign Accreditation Body (AB), preferably National Accreditation Body, will be considered for qualification of the applicant SME provided that accreditation schemes is not yet launched by PNAC or is outside the scope of PNAC.
 - (iii) Cases where certificates other than PNAC accredited CBs are issued, the CBs operating in Pakistan but accredited directly by foreign Accreditation Bodies should provide the credible evidence that:
 - a. The branch office of CB is accredited for Pakistani location.
 - b. Its AB holds membership of International Accreditation Forum (IAF) and is a signatory to Multilateral Recognition Arrangements (MLA) / enjoys member status for the Pakistani location.
 - c. Credible evidence to the requirements narrated above to “(iii) a” & “(iii) b” is provided.
 - (iv) Individuals/organizations acting as a representative of a foreign CB under a legal agreement and not using the name of the CB will not be considered for this incentive programme / scheme.

Note: The above criteria do not hold for CE Marking, Product Certification and Accreditation of Laboratories and Services.

 - a. For CE Marking, relevant EU Directives will be followed.
 - b. For Product Certification CB must hold Accreditation according to relevant ISO Guidelines.
 - c. For Accreditation of Laboratories & Services, the rules & procedures governed by PNAC will be followed.
9. The filled in Application Form duly completed with all requisite documents be sent (via courier services) at the given below address:-

The Project Manager
Certification Incentive Programme
Ground Floor, Ministry of Science & Technology
1-Constitution Avenue, Sector G-5/2,
Islamabad.

	CERTIFICATION INCENTIVE PROGRAMME FOR SMEs UNDER PQI INITIATIVES 2025	C.L-1
		Revision 1
	CHECKLIST FOR THE APPLICANT COMPANY/ FIRM / SME APPLYING FOR THE INCENTIVE GRANT UNDER CIP PROJECT	Dated 07-07-17

Sr. #.	Requirements	Yes	No
1.	Relevant document(s) of Certification Body (CB) is / are attached.		
2.	Copy of the registration of NTN is attached.		
3.	Copy of the registration of GST is attached.		
4.	Copy of valid registration with local Chambers of Commerce & Industry is attached.		
5.	Copy of valid registration with Trade Association is attached.		
6.	Copy of evidence of Exports, if involved, is attached.		
7.	Certificate / Proof of the existing or in-process Certification(s) is / are attached.		
8.	Application Form is completely filled-in, dated and signed by the CEO / MD / Director / Proprietor of the applicant Company / Firm / SME.		
9.	Duly filled-in Application Form is verified and dated by the relevant Chambers of Commerce & Industry (C.C.I) / Trade Association (T.A).		